



1127 KY Highway 36 East
PO Box 476
Cynthiana, KY 41031

Facility Lease Agreement

Effective January 1, 2017

I (We) hereby make application to use the facility provided by the Cynthiana Country Club and submit the following:

Lessor/ Representative: _____

CCC Member Yes / No

Mailing Address: _____

Contact Number(s): _____

Email: _____

Event Date: _____ Number of Guests: _____

Set Up Requests: _____

Event Start: _____ Event End: _____

*Note - Events are defined as six or fewer hours and will not stretch past 1:00 AM (an Extra Hour rental fee of \$100 will apply if time limits are exceeded)

**Note - dates and times are subject to Golf Tournaments and other events. The Downstairs Lounge is not available for rent during golf and pool season and is only available for Members.

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**UPSTAIRS DINING ROOM RATES:**

|                            | <b><u>Member</u></b>   | <b><u>Non Member</u></b> |
|----------------------------|------------------------|--------------------------|
| <b><u>Room Rental:</u></b> | \$300.00               | \$450.00                 |
| <b><u>Bartending:</u></b>  | \$150.00               | \$150.00                 |
|                            | \$200.00 (125+ Guests) | \$250.00 (125+ Guests)   |

We no longer offer use of the kitchen. It is closed until further notice.

**CLEAN-UP FEE: \*75.00**

\*This fee is assessed if renters personal property is left for more than 2 days and if a reasonable effort to clean up the area is not made by the renter. Renter is expected to place trash from tables in trash bags/receptacles. The CCC Staff will remove trash from the premises once it is inside the bags.

**Total Cost:**

**What is included in my room rental price?** Tables and chairs for up to 125 guests, set up AND cleanup costs, white table cloths, available times for set up and full access to our 2,400 square foot banquet hall.

Special requests:

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### **LIABILITY:**

- Customer leasing the Dining Room/Downstairs Lounge or conducting a swimming party on the Cynthiana Country Club premises is fully responsible for any damages incurred before, during or after your event to the building, facilities, equipment, grounds/premises, property of Cynthiana Country Club incurred by guests or chosen vendors.
- Cynthiana Country Club is not responsible for any damages, loss of any merchandise or personal property left on the premises before, during or after your event.
- Cynthiana Country Club is not responsible for any personal injury received as a result of the use of its facility or preferred vendor(s).
- Cynthiana Country Club is not liable for food not provided by the Club. If not using CCC Catering, customer must provide their own **licensed** caterer. All caterers must provide the Cynthiana Country Club with proof of their license to cater.

### **BEVERAGE POLICY:**

- **All alcoholic beverages must be purchased through the Cynthiana Country Club.** (Per State Laws)
- **No alcohol whatsoever may be brought in or leave the premises.** (Per State Laws)
- All beverages must be paid for at the time of purchase. No “tabs” will be run by the bartender.
- If the Customer wishes to pay for a previously agreed upon amount before changing into a cash bar, tickets will be provided by the Cynthiana Country Club for the amount agreed upon by the two parties.
- Prices on beer, wine and liquor will be established by the Cynthiana Country Club and cannot be locked in until 2 weeks prior to the event due to market conditions.
- **Kegs are prohibited.**

### **PAYMENT POLICY:**

- **The following applies to both members and non-members:**
  - A 50% Non-Refundable deposit is due at signing to hold the requested date.
  - Cash, Cashiers Check, M/C or Visa Accepted.
  - If paying with **cash or check**, a credit card must be submitted should any damages to the facility occur during your event and/or any additional cleaning afterwards. Prior notification will be made before any charges are applied.  
\*Card Holders  
Name \_\_\_\_\_  
\*Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Security Code \_\_\_\_\_
- The balance is due **2 business days prior** to your event.

## **RULES AND REGULATIONS:**

- Firearms, weapons are prohibited.
- Illegal drugs are prohibited.
- Absolutely **NO** pets allowed on premises, unless a trained service dog to aid in the vision impaired.
- Absolutely **NO** smoking in the Club House.
- Absolutely **NO** brown bagging or outside alcohol prohibited due to the ABC permits of Cynthiana Country Club.
- Absolutely **NO** fireworks are allowed on the premises.
- Cynthiana Country Club reserves the right to eject any person(s) whose conduct is inappropriately loud, lewd, profane, abusive or threatening to guests, vendors or staff.
- Children under the age of 12 must be supervised at all times.
- Absolutely **NO ONE** is allowed on the nearby Greens of the golf course or swimming pool \*(with the exception of pool parties).
- Rental of the Dining Room or Downstairs Lounge, **DOES NOT** include pool parties, guests entering pool area or playing, fishing or swimming in the pond. Anyone breaking this rule will be asked to leave the premises.
- For Safety of our members and families, **GLASSWARE** is prohibited by or near pool area during your event.
- No equipment or property will be stored on premises without prior approval from Cynthiana Country Club Board of Directors.
- Attaching items, by nail or tape, to walls, doors or windows is prohibited.
- Sparklers, flower petals, bubbles or birdseed may be used at the departure of Bride and Groom, but not inside the Club.

## **CANCELLATION:**

- Any cancellation must be in writing.
- Any cancellation within 30 days of your scheduled event will result in cancellation damages of 10% of the contract amount.
- Any cancellation within 10 days of your scheduled event will result in cancellation damages of 50% of the contract amount.

**ACKNOWLEDGEMENT:**

I (We) agree to pay all fees and expenses incurred for the use of grounds, building furnishings and facility managed by Cynthiana Country Club.

I (We) agree to protect the facility, management, Board of Directors and Stockholders of Cynthiana Country Club against any liability arising and to make good any loss sustained as a result of or in conjunction with the use of the grounds, building, furnishings and facility.

I (We) agree to comply with the rules and regulations of the Cynthiana Country Club. The Cynthiana Country Club reserves the right to cancel this agreement immediately or at any time, if the applicant is in violation of the rules and regulations presented. Prices and fees are subject to change at the management's discretion.

The rules and regulations of this application is clearly understood and have been fully explained to me, along with a copy of the rule and regulations governing the use of grounds, building, furnishings and facility has been presented to me at the time of signing.

\_\_\_\_\_  
Lessor/Representative Signature

\_\_\_\_\_  
CCC Representative Signature

\_\_\_\_\_  
(printed)

\_\_\_\_\_  
(printed)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit

Amount Received: \_\_\_\_\_

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_